

Project Estimate & Approval Form - Oil & Gas Projects

PROJECT OVERVIEW

Project Name: _____

Location: _____

Project Start Date: _____ Estimated End Date: _____

Prepared By: _____

Date Prepared: _____

Category	Description	Estimated Cost	Actual Cost
Mobilization & Demobilization			
Site Prep & Access Roads			
Equipment Rental - Heavy			
Equipment Rental - Light			
Materials & Consumables			
Labor - Regular Hours			
Labor - Overtime / Specialty			
Utilities & Temporary Services			
Safety & Compliance Costs			
Permitting & Regulatory Fees			
Subcontractor Services			
Environmental Protection & Spill Contingency			
Contingency / Risk Allowance			
Other (specify)			
TOTALS			

Terms & Conditions

1. Scope of Work: This estimate is based on the scope of work as described in related project documentation. Any changes require a formal change order.
2. Validity: This estimate is valid for thirty (30) days from the date of issuance unless otherwise agreed in writing.
3. Change Orders: Additional work or changes to the scope will be documented and approved by both parties before implementation.
4. Payment Terms: Payment is due within thirty (30) days of invoice unless otherwise specified in the contract.
5. Insurance: The contractor shall maintain all required insurance coverage, including general liability and workers' compensation, for the duration of the project.
6. Safety & Compliance: All work will be performed in accordance with applicable safety regulations, industry standards, and client site policies.
7. Force Majeure: Neither party shall be liable for delays or non-performance due to causes beyond their reasonable control.
8. Limitation of Liability: Liability for any claim arising from this project shall be limited to the value of the work performed under this estimate.
9. Confidentiality: Both parties agree to maintain the confidentiality of any proprietary or confidential information shared during the course of the project.
10. Governing Law & Dispute Resolution: This estimate and any resulting contract shall be governed by the laws of the applicable jurisdiction, with disputes resolved through negotiation or mediation before legal action.

APPROVAL SECTION

We hereby approve the above estimate for the described services, subject to the terms and conditions stated herein.

Approver (Client): _____

Title: _____

Signature: _____

Date: _____

Approver (Contractor): _____

Title: _____

Signature: _____

Date: _____